

UPDATE FROM HACKNEY COUNCIL MEETING ON 20 OCT 10

Following the meeting with Hackney Council yesterday we have included an update below. In caps are our agenda items although all sorts of other items came up.

CRTRA: Ian Rathbone, Diane Cunningham and Anthony Matthews / LBH: Letitia Davidson and Gerald Antony, Markets Dept (Hackney Council – LBH)

Discussion	Outcome	Action
<p>STALLS Long term LBH are undertaking a design consultation on a standard LBH market stall which would give a uniform look to all markets across the borough. With this in mind they don't want people to be forced to buy a stall, only for them to have to buy a new one once the LBH ones come on line, as well as this being a temporary market. Additionally LBH are keen to keep startup costs low to ensure maximum inclusion. LBH are happy to accept a mix of stall types for these initial three markets, provided the stalls meet with certain criteria including health and safety and hygiene.</p>	<p>Traders to make their own arrangements for stalls. CRTRA to provide contact details for stallholders to hire their own stalls. Stallholders can, within reason, use for example a table - maximum measurements 2.4m x 0.91m – and must not trade from the floor. A board on top of stacks of bread crates is also unacceptable!</p>	<p>Agree final costs with Broadway and get confirmation that they can support us</p>
<p>Waste / electric / power The old market power outlets are not useable for the trial markets; they may or may not be connected and they may or may not be safe and adhere to H&S regs. Essentially there isn't enough time to organise. Going forward it can be looked into. There are various guidelines and pieces of legislation and governing waste, power and water There must be no wires in the street from shops to stalls, nor will LBH provide power or water (I missed the bit about water) for stall. LBH raised the subject of waste and how to manage it. LBH – Markets need to be able to establish how much waste comes from each market, in order to account for costs of this and plan for other markets in the borough.</p>	<p>If a generator is used it must be noiseless; LBH have a spec that stallholders must adhere to.</p> <p>For waste, each trader will be provided with one green bag to use for rubbish. More bags will be provided if needed from the market inspector's van which will be on site. The market inspector will allocate an area where rubbish can be left and waste services will come round and collect when the market is finished. Bags will be a different colour to shop waste to ensure that shops and market traders are only charged for their own waste.</p> <p>There will be no extra toilet provision for the trial.</p>	<p>Ian to pursue the reopening of Brooksby's Walk toilets.</p>

<p>Additionally local businesses pay separately for waste removal and LBH are keen to avoid having market waste going in the waste receptacles of local businesses and vice versa.</p> <p>Public toilets were discussed and it may be possible in the longer term to reopen those on Brooksby's Walk. IR commented that having investigated the issue of Brooksby's Walk toilets, the toilets are merely decommissioned and fully intact. If it turns out to be unfeasible to open reopen them then LBH would arrange portaloos etc for the bigger markets once established.</p>		
<p>STALLHOLDERS</p> <p>LBH are keen for the market to be a stimulus for a wider regeneration of the area. As such LBH wish to see a market that represents all local residents, not just a minority. We discussed that LBH and CRTRA are clearly of one mind on the issue. This is the main driver that LBH will look at when deciding which stalls to approve, with the secondary restriction of licences, certification etc</p> <p>The main point is that LBH have asked that we forward all application forms to them as they come in and they will decide on who has a stall.</p>	<p>If stallholders wish to change what they sell, they can do by writing to LBH once the trial period is over. Temporary licences are not usually granted for hot food stalls</p> <p>Food Hygiene Certificates can take up to 28 days to issue but may be sooner</p> <p>LBH do not wish to see fruit and veg stalls take part in the trial due to waste clearance costs (as of the 21st of Oct we have no fruit & veg applications)</p>	<p>LBH will issue pitch cards, licences etc and organise a pre market meeting w/c 1 Oct for all confirmed stallholders.</p> <p>Diane to forward applications to LBH as they are received</p>
<p>STREET LAYOUT</p> <p>Ian ran through the three options (produced by Euan Mills) and while we would like to go with option 2 or 3, LBH were of the opinion that it necessitated road closure (£600 per day) and additional costs, so we have agreed option 1 for the trial markets – this is close to Catherine's original plan.</p>	<p>Use option 1 for layout. To be reviewed, and refined if necessary, after the first market</p>	

COSTS

Confirmation of costs for three trial markets
Confirmed by Letitia Davidson, Markets Manager 20 Oct 10

	07-Nov	05-Dec	12-Dec	
Suspension of parking bays	0	0	0	
Hackney Council market depts time / resource	0	0	0	
Market Inspector (approx 9/930am - end)	124.18	124.18	124.18	
Waste services - one bag per stall and clearance	58.75	58.75	58.75	
Stall hire	TBC	TBC	TBC	
TOTALS	182.93	182.93	182.93	£548.79

<p>Costs (continued)</p>	<p>Total costs above (for all three markets) to be paid by cheque to London Borough of Hackney a few days before 7 Nov. With 20 stalls, cost is £9.14 per stall</p>	<p>Remy (as treasurer) we need to ensure the banking arrangements are now all in place and that we have a chequebook/means of payment and a trading/registered address.</p>
<p>GENERAL POINTS</p> <p>Police presence Letitia will inform Met Police that the market is happening. To specifically request officers on site will cost money, however we are hopeful that there will be a police presence.</p> <p>CRTRA We can have a stall / table on the day and the market inspector will allocate a pitch. We will not need to be licensed as long as it is information only and not selling anything.</p>		<p>Unless we decide (and are able) to get a covered stall this is weather dependant. Also, what would we have on the stall? Printing etc costs?</p>

Council involvement on the day and volunteers

Responsibility for the running of the market and compliance with all regulations on the day rests with the market inspector. As such volunteers should always defer to, and not interfere with, the inspector's judgement. The upshot of this is that there will not necessarily be a practical role for volunteers on the day, however providing local knowledge may be an option.

Review of trial

Letitia is suggesting we meet on 9/10 November to review the first market and make changes as required.

Letitia will check with Seamus Adams (LBH) if appropriate to have an opening of some sort or for Councillors to be present, given this is a trial at the moment.

May need to go back to those volunteering to confirm this is the case.